

Mid-Winter Conference Hotel Reservation Form

January 17-20, 2019

HQ's Hotel:	Holiday Inn Downtown
Address:	701 4 th St. Alexandria, LA 71301
Phone No:	318-541-8333

HQ's Overflow Hotel:	The Bentley
Address:	200 Desoto St, Alexandria, LA 71301
Phone No:	318-442-2226

RESERVATIONS WILL BE CHANGING BEGINNING WITH THE 2019 MID WINTER CONFERENCE. PLEASE READ THE NOTES CAREFULLY BELOW BEFORE BOOKING YOUR ROOM.

RESERVATIONS WILL BEGIN OCTOBER 15, 2018

TO BOOK YOUR ROOM:

- **BOOK ONLINE:** Visit www.alexandriaholidayinn.com Use the Code: MWC (This code is ONLY for the Holiday Inn). ***If you book your room online, you DO NOT need to send this form in!*
- **BOOK BY TELEPHONE:** Contact the front desk at the number listed at the top of this form off to book your room. ***If you book your room by telephone, you DO NOT need to send this form in!*
- **BOOK BY MAIL:** For those that don't want to book online or by phone, you will have the option to use this form to book your room. **PLEASE NOTE: YOU MUST USE A MAJOR CREDIT CARD FOR BOOKING. NO CHECKS WILL BE ACCEPTED! RESERVATION FORMS MAILED IN WITH CHECKS WILL NOT BE ACKNOWLEDGED.**

Name: _____ District & Post: _____

Email: _____ Phone: _____

Address: _____

Accompanying Guest(s): _____

Arrival Date: _____ Arrival Time: _____

Departure Date: _____ Departure Time: _____

No. of Guests:		No. of Rooms:		No. of Nights:	
<input type="checkbox"/> Room Type 1:	Double	\$98.00 (+ tax)			
<input type="checkbox"/> Room Type 2:	King	\$98.00 (+ tax)			

***ALL RESERVATIONS MUST BE GUARANTEED WITH A MAJOR CREDIT CARD! NO CHECKS!**

Name:	_____		
Credit Card #:	_____	Exp. Date:	_____
Note: Keep a copy of your dated - request. Remember hotel cannot guarantee non-smoking, downstairs, or connecting rooms - these are preferred request only.			

Terms and Conditions

Check In: 3:00 p.m.

Check Out: 11:00 a.m.

Cancellation Policy - Reservations must be cancelled BY PHONE 48 hours prior to your arrival date in order for your deposit to be refunded. NO DEPOSITS will be refunded after 48 hours.

MAIL REQUESTS TO: HOTEL ADDRESS LISTED ABOVE!